Alquinn Homes

MID YEAR WARRANTY REQUEST

Once this warranty request is received at our office, via letter mail or email, our warranty service department will contact you directly to arrange an appointment. The type of information provided on this form will determine whether an inspection will be required prior to scheduling a service technician or if trades can be scheduled for the appointment. **Photographs are very helpful to determine if further inspection or other trades may be required.**

Service appointments available: 9am, 1pm ending with 3pm Monday to Friday.

Please note: Once your warranty items are booked, no further items will be accepted. Additional items and concerns will be addressed by the builder and/or Progressive New Home Warranty depending on the warranty claim. Any drywall repairs will be completed to paint ready and will be the homeowner's responsibility to paint.

Please send back via Lettermail to Alquinn Homes Warranty Department, Box 4330, Spruce Grove, AB T7X 3B5,
or Email to clientcare@alquinnhomes.com

JOB # _____ POSSESSION _____

NAME _____

ADDRESS _____ POSTAL CODE _____

EMAIL _____

PHONE _____ CELL _____ BUSINESS PHONE _____

Item #	Room Location	Description of work to be completed	To be filled in by builder		
			WARRANTY/ COURTESY/ MAINTENANCE	TRADE/ TECHNICIAN	MATERIALS NEEDED

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